

Application and Procurement Guidelines for Student Residential Halls

1. Residence entitlement

Enrolled students of the following universities are entitled to residence

- Goethe University,
- Frankfurt University of Applied Sciences,
- University of Music and Performing Arts,
- University of Art and Design Offenbach,
- RhineMain University of Applied Sciences Wiesbaden and Rüsselsheim,
- Geisenheim University of Applied Sciences

Not entitled to residence are students who

- are assistant, trainee, volunteer or the like at the same time,
- are mainly employed,
- already have a vocational qualification from a university at home or abroad (this does not include the bachelor's degree, except a change of studies occurred) or postgraduate students
- who have exceeded the standard period of study at the start of the tenancy or
- study in the fifteenth or higher semester.

2. Application

The application for accommodation in a residence of the Studierendenwerk Frankfurt am Main must always be submitted online at www.swffm.de/wohnen/online-bewerbung

You can apply online if you meet the requirements for a residential permit and do not already live in one of our halls of residence.

Existing tenants can submit an application for relocation. You can find this on our tenant portal www.swffm.de/mieterportal

The online application is non-binding and does not constitute a claim to a place in a hall of residence. The applicant is solely responsible for the completeness of the application. Incomplete applications will be automatically deactivated.

The application must be accompanied by a curriculum vitae in table form.

Receipt of the application will be confirmed by e-mail. This e-mail must be confirmed in order to activate the application.

After receipt of the application, we will automatically send an e-mail every 30 days to check for continued interest. You must confirm the link sent within seven days of receiving the e-mail, otherwise your application will be automatically deleted.

It is possible to change your details in the application as long as you have not yet received a rental offer from us. To do so, please send an e-mail to wohnen@swffm.de

If you do not accept a rental offer that corresponds to your current application, you must reapply online. In the case of multiple applications, only the most recent will be considered. Previous applications will be deactivated.

3. Waiting list

For proper processing, the applications are electronically captured and administered in a waiting list. After the application is withdrawn or completed, the stored data will be deleted.

4. Residential unit assignments

Free residential units are assigned according to the chronological order of the received applications. Only accepted applications can be taken into account, and we will try to respect your special requests. Single parents and disabled students are given priority in the residential halls.

Justified exceptions regarding the assignments will be determined individually by the head of department or the executive director of the Studierendenwerk.

5. Ratio system

a) Nationality ratio

The ratio of different nationalities at the Studierendenwerk residential halls is based on their respective presence of the controlled universities, whereby a generous apportionment formula is used for foreign students in order to balance their aggravated situation at the private housing market.

b) Gender ratio

The residential unit assignments must be based on a balanced gender distribution.

c) Exchange students, students of the preparatory colleges, etc.

- For exchange students of Goethe University, 105 residential units are reserved each year.
- For foreign students who participate in special courses offered by Goethe University, up to 30 residential units are reserved.
- Exchange students of Frankfurt University of Applied Sciences have 54 units per year.
- 12 residential units are reserved for students of the Institute for Law and Finance (ILF) at Goethe University.
- 12 residential units are provided to exchange students of University of Music and Performing Arts each year.
- For participants of the preparatory college, 20 residential units are provided each semester.

d) Interns

Student interns from other universities can be provided with rooms to a limited extent and only during the lecture-free period or for occupancy-related reasons. Separate usage payments apply.

6. Duration of residence

Tenancy agreements are usually concluded for a maximum of four years. This is also the maximum duration of residence. The contracts can be terminated during this period with a term of 8 weeks.

The four-year maximum regarding the duration of residence can be extended in case of hardship by concluding a subsequent tenancy agreement. In particular, hardship provision applies to students with disabilities and single parents. Hardship provision also applies to students who can prove by certification of the faculty or the examination office that the graduation is imminent or that they are already in the examination phase.